

MARYLHURST UNIVERSITY
FINANCIAL AID OFFICE
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MARYLHURST UNIVERSITY SATISFACTORY ACADEMIC PROGRESS

Satisfactory academic progress is evaluated at the end of each term. Financial aid recipients are required to maintain the following standards of satisfactory academic progress:

- Students are required to complete the number of credits for which they received financial aid. For example, if a student received aid based on 6 credits, they must complete 6 credits. Students must be at least half-time to received financial aid (which is defined as 6 credits for an undergraduate student and 5 credits for a graduate student).
- All undergraduate students are expected to maintain a cumulative 2.00 GPA.
- All graduate students are expected to maintain a cumulative 3.00 GPA.
- Students receiving named scholarships may be required to maintain a significantly higher GPA.

COMPLETING THE DEGREE IN A TIMELY MANNER

Undergraduate full-time students are expected to complete their degree in a maximum of five years. Any student enrolled less than full-time must complete their degree in a maximum of seven years. All graduate students are expected to complete their master's degree within five years.

FINANCIAL AID PROBATION

Financial aid probation is just a warning status. Students who are on probation may still receive financial aid. Students are placed on financial aid probation as the result of the following scenarios:

- For undergraduate study
 - Cumulative GPA is less than 2.00 but is at least 1.75
 - Completion of less than 100% but at least 75% of credits attempted
- For graduate study
 - Cumulative GPA is less than 3.00 but is at least 2.75
 - Completion of less than 100% but at least 75% of credits attempted

Examples:

- If an undergraduate student enrolled for 12 credits and withdrew from 3 credits, they would have completed only 75% of the credits for when they received aid
- If a graduate student registered for 9 credits and completed them all, but achieved a cumulative GPA of only 2.85

To have their probationary status removed, students must complete three consecutive semesters with 100% completion rate of all credits and achieve a GPA above the required minimum. Students who do not complete these requirements while on probation will be placed on financial aid suspension.

FINANCIAL AID SUSPENSION

Financial aid suspension halts all federal, state and institutional aid and most outside scholarships and alternative loans. Students are placed on financial aid suspension as a result of the following scenarios:

- For undergraduate study
 - Cumulative GPA is less than 1.75
 - Completion of less than 75% of credits attempted
- For graduate study
 - Cumulative GPA is less than 2.75
 - Completion of less than 75% of credits attempted
- A student does not achieve the minimum GPA requirement or 100% of credits attempted during current probationary term
- Undergraduate students who have reached junior status (90 or more credits) must have a cumulative GPA of at least 2.00 in courses taken at Marylhurst University **

Examples:

- If an undergraduate student enrolled for 12 credits and withdrew from 6 credits, they would have completed only 50% of the credits for when they received aid
- If a graduate student registered for 9 credits and completed them all, but achieved a cumulative GPA of only 2.65
- A student who is currently on financial aid probation who enrolls for 6 credits and does not complete 6 credits

APPEALING SUSPENSION STATUS

Students placed on financial aid suspension status and denied financial aid have the right to appeal their status. To appeal, a student must submit a written appeal to the Director of Financial Aid. The appeal should include the following information:

- A statement in their own words explaining why they failed to achieve the required credits and/or required GPA
- The actions they will take or have taken to correct or prevent the situation from re-occurring
- If the appeal involves a medical reason, documentation from a doctor indicating that they are cleared to return to school and that the medical condition will not prevent them from being successful in the future

If the Director of Financial Aid denies the appeal, the student can take their appeal to the Academic Dean. Appeal forms will be enclosed with suspension notices. They are also available in the Financial Aid Office or online at www.marylhurst.edu/financialaid/.

*** Undergraduate students who have reached junior status (90 credits) with a cumulative GPA below 2.00 cannot appeal their suspended status. Students can only regain eligibility once they earn a cumulative GPA of at least 2.00. This is a federal regulation and cannot be appealed to the Director of Financial Aid or the Academic Dean.*